

Loyola College Mettala
HOD Evaluation Form 2023-2024

Name:

Department:

Date:

Thank you in advance for spending time to think through the items carefully and write down your thoughts honestly.
Genuine feedback is most appreciated.

1. Not satisfactory Below 50%	2. Satisfactory 50%-60%	3. Good 60%-70%	4. Commendable 70%-80%	5. Outstanding 80% and above
<i>Based on the key indicator, Mention your ranking (1/2/3/4/5) in the corresponding box of each staff against each statement. Kindly write the name of the staff in the column.</i>				

Criterion	Staff Name:	Staff Name:	Staff Name:	Staff Name:	Staff Name:
How long have you known this person as your Colleague?	Yrs:	Yrs:	Yrs:	Yrs:	Yrs:
How long have you known this person as HOD?	Yrs:	Yrs:	Yrs:	Yrs:	Yrs:
Intellectual Impact on Students					
Intellectual Impact on Faculty					
Scholarship - Subject Knowledge					
Research Orientation & contribution					
Concern for Students					
Demonstrates a positive and enthusiastic attitude towards assigned teaching responsibility, department and college duties					
Innovations in Teaching					
Regularity & Punctuality in Class					
Participation in Department Activities					
He/She is able to work as a Team					
He/ She will be an asset to the Department					
Social relationship with other staff					
Overall Rating as a teacher					
Strength	1. 2. 3.	1. 2. 3.	1. 2. 3.	1. 2. 3.	1. 2. 3.
Suggestions for improvement	1. 2. 3.	1. 2. 3.	1. 2. 3.	1. 2. 3.	1. 2. 3.

Kindly provide additional details in a separate sheet if needed

Signature